**JOB DESCRIPTION**

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|  **ECO STEWARD** |

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| 1. **KEY RESPONSIBILITIES:**
* **Keep the school up to date with initiatives such as Switch Off fortnight and report to Pupil Voice any environmental issues or activities the school should be acting on**
* **Help care for the animals in school**
* **Give an Assembly once a term on an environmental theme**
* **Link with BEAST at the Senior School and Mini-BEAST at Junior School (once possible)**
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| 1. **SKILLS REQUIRED**
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The following skills are required for this position:

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| **Communication**  | You will have good verbal communication, be confident speaking in front of an audience and be able to simplify complex information for a younger audience. |
| **Team work**  | There will be a small team of environmental stewards and you will need to work closely together, dividing up tasks as you see fit. |
| **Leadership** | You will be leading the Eco-Assemblies and should be able to enthuse others, taking account of their interests and ages.  |
| **Planning and organising**  | Giving assemblies, caring for animals and meeting with Pupil Voice requires advance planning and organisation. |

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| 1. **PERSON SUMMARY**
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You should have a genuine interest in the environment and be keen to share that with others. You will have some creative, exciting ideas for activities and be a good team player.

You will keep up to date with environmental news and be able to explain it to others.

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| 1. **ORGANISATIONAL RELATIONSHIPS**
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Reports to: Julie Gardiner and Valerie Davies

To apply for this role send a letter of application, detailing why you would be suitable and what you would hope to achieve in the position to:

Email: katy.cave@boothamschool.com

Closing date for applications is 8am Monday 21st September.

Interviews will take place in the week commencing 21st September