



**BOOTHAM
SCHOOL**
AGES 3-18

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January 2024

PARENTS AND GUARDIANS OF STUDENTS IN COLLEGE TWO

Dear Parents and Guardians

We are writing to confirm the study leave arrangements for College Two students:

Exam leave begins at **12.25 pm on Saturday, 11 May 2024** but please bear in mind that if your son or daughter has been selected to represent the school in Sport, Drama or Music, they must honour those commitments.

Students will be sent individual exam timetables nearer the time. Please note that the examinations begin during the first week of study leave however, the Art exam will begin before the start of study leave, and will take place on **Tuesday 7, Wednesday 8 and Thursday 9 May**. There is also a **compulsory** three-hour preparatory session on **Saturday 4 May**.

During exam leave, students may revise in school if they wish. The Library and the College area are available for students to study independently. However, they **must sign in and out at Reception** to comply with fire regulations.

From Monday 13 May until Thursday 23 May, when students break up for half term, teachers will be available in their classrooms during your child's timetabled lessons. If your child would like revision support, they should bring questions, requests for specific topics, revision materials or completed work for feedback to their teachers at these times.

Boarding Staff will oversee any arrangements for leave for boarders. House Staff will need a written request from parents or guardians if a boarder would like to spend time at home or with their guardians during study leave. Boarders are not expected to attend Morning Meeting after May half term but will be expected to attend breakfast as usual and attend house meetings, including Monday evening Boarders' Meeting.

In the summer term, prior to study leave, current leave arrangements apply. College Two students will not be expected to attend activities, provided they have no school commitments e.g. school orchestra or sports fixtures.

Parents and students also need to be aware that for the Summer 2024 exam series, '**contingency exam days**' have been arranged by the examination awarding bodies. These 'contingency days' for GCSE and/or A Level examinations has been put in place '*In the highly unlikely event that there is national disruption to a day of examinations in summer 2024*'. The Joint Council for Qualifications have decided that they need the option to postpone an exam and rearrange for a later date, up to and including the contingency days, to allow all students a fair and equal chance.

MEMBRA SUMUS CORPORIS MAGNI

The dates that have been set aside as the contingency days are the afternoons of 6 and 13 June and **Wednesday 26 June 2024**. This means that ALL candidates must be available to sit exams from the date of their first exam until Wednesday 26 June 2024. When booking flights in the summer, all students, but particularly boarders, need to be aware of this contingency date and preferably book flights for after this date. Students who book flights for before 26 June do so on the understanding that they may have to come back to the UK in the event of an exam having to take place on that day.

We know that College Two students are looking forward to their various leavers' events and they are also very welcome to join all the other events taking place at the end of the year. These are listed in the 'notes' below and we will be writing to you with more information about these nearer the time including details of how to sign up for the events on 2, 3 and 4 July.

Yours sincerely

MADELEINE BOWLEY
Deputy Head (Academic)

HELEN SHARP
Head of College

NOTES:

1. Examinations will be held in various locations in school and a seating plan will be provided. Please check carefully the information at Reception which is up-dated daily. Start times are 9.10 a.m. or 1.45 p.m. **Students should arrive at the correct venue at least 10 minutes before the start time.**
2. Normal school dress regulations apply at all times when a student is in school during exam leave. This is equally the case when attending for examinations, coming into school to see a teacher, staying in school for lunch, etc. Please make sure your son/daughter is appropriately dressed. These regulations also apply to boarders.
3. Students are expected to fulfil all school commitments and fixtures.
4. All students to be available on the final Exam Contingency Day of **Wednesday, 26 June**.
5. Many of the End of Term events listed below are optional, but we expect College Two students to attend the **Leavers' Meeting and Supper** (students only please) and **Parents' Day** which is followed by the College Ball in the evening. More details/ timings will be sent in due course:

Dates for the Diary

Tues 25 June: Sports' Day during the afternoon

Wed 26 June: Exam Contingency Day and Leavers' Meeting followed by Leavers' Supper

Fri 28 June: Celebration Meeting during the morning
7.00 p.m. Leavers' Concert

Sat 29 June: **Parents Day** followed by the College Ball in the evening

Tues 2 July: Wellbeing Day (including Staff v Reeves matches)

Wed 3 July: Expeditions' Day 1

Thur 4 July: Expeditions Day 2

Fri 5 July: End of Year Meeting