



BOOTHAM
SCHOOL
AGES 3-18

Early Years

HANDBOOK





*"Walking in the
world as a friend"*

- NADINE CLARE HOOVER



WELCOME TO



Bootham School





Welcome to Early Years at Bootham School, we are pleased to welcome you and hope that this handbook helps you to get to know us quickly and answers any questions that you may have. Our Early Years is an exciting, productive and happy environment. During these precious and formative years, we equip our pupils with the skills, opportunities, and motivation to succeed, both inside and outside the classroom. Our curriculum aims to inform, extend, and challenge our pupils, preparing them for success in an ever-changing, global world. We enable our pupils to be independent learners as well as critical and creative thinkers. They are encouraged to persevere, to give their best effort and to embrace challenges.

Our Early Years department consists of three classes; Brambles, for our youngest children from age 2, Berries, from age 3 to 4 and Reception for children who are 4 years old, turning 5 in that academic year.

Our Staff

Louise Leaf is the Head of EYFS (Early Years Foundation Stage). She has overall responsibility for overseeing the day-to-day management of the groups and is a member of the Senior Leadership Team. Louise Leaf is also the class teacher in Reception and is assisted by a highly trained and experienced team of Early Years Educators and Assistants. Forest School, PE, and Music are taught by specialist teachers. Staff are called by their first names; a Quaker tradition that fosters mutual respect between the ages.



Key Person

For all Reception, their **Key Person** is their class teacher. The children in Brambles and Berries will have a named key person from within the Early Years educating team.

The role of the Key Person is to:

- Ensure that learning and care is tailored to individual needs
- Help children become familiar with the setting
- Offer a settled relationship for the children
- Engage and support parents in guiding a child's development at home
- Help parents engage with more specialist support if appropriate

Communication

Louise Leaf is responsible for each pupil's overarching care and development. The team ensure they quickly acquaint themselves with all children, understanding their strengths and areas for ongoing development. They are present at both drop off and collection. Many worries can be speedily resolved by an informal chat at these times. All parents are supplied with the email address of the Early Years Team as an alternative communication method for day-to-day queries: early.years@boothamschool.com.

Parents are of course welcome to make an appointment for a longer (or more private) conversation with the Head of EYFS, Louise Leaf or the Headteacher Helen Todd. Notes of the meeting will be taken, and an e-mail will be sent to follow up on agreed points. Any concerns will always be treated in complete confidence.





*"Walk cheerfully over
the world, answering
that of God in everyone"*

- GEORGE FOX

Email

All members of staff can be contacted by email using their first name and surname, for example – Louise Leaf can be found at louise.leaf@boothamschool.com.

Toileting

It is expected that on joining Berries (our Nursery Class) and Reception, children are toilet trained and not using pull ups; however, we understand that accidents happen and ask that parents ensure that their child has spare clothing with them in their school backpack. We will work with families to support toilet training of our younger pupils; your child's Key Person will work with you to develop a plan.

Sessions

The school day is divided into three parts.

8 am to 1 pm (including lunch)

8 am to 3 pm

8 am to 6 pm

Children may only arrive to start their day in the morning, but a more flexible approach to pick up times is allowed; however, charges will apply until the end of the pre booked sessions.



Minimum session requirements are as follows:

CLASS	SESSIONS	EXAMPLE
BRAMBLES AND BERRIES AGE 2-4	3 SESSIONS SPREAD OVER A MINIMUM OF TWO DAYS	3 MORNINGS OR 1 FULL DAY AND 1 MORNING
RECEPTION	5 FULL DAYS 8am to 3pm with additional charges for After School Care	5 FULL DAYS

You will be asked to confirm the sessions required at the end of the preceding term. A digital form will be shared by the school office. It is usual for the children who are 4 years old to increase their sessions in the summer term in preparation for joining Reception.

Should you wish to permanently increase during a term, this can be facilitated, although the request will need to be given in writing to the Head. Occasional additional sessions may be requested in advance via the school office and will be billed retrospectively, this will be denoted on the following term's invoice. This includes provision for early arrivers from 7.30am and the 3pm to 6pm sessions but we ask that one week's notice is given in this case.

15/30 Hours Funding

Pupils in Nursery can make use of 15/30 hour funding, if eligible. In addition, there will be extra charges made for food, specialist teaching and consumables which will be clearly set out on your invoice.

The School Day

BRAMBLES (AGE 2 TO 3 YEARS)

7.30 - 8 AM EARLY ARRIVERS
(ADDITIONAL CHARGES APPLY)

8.00 AM ARRIVAL AND REGISTRATION
BREAKFAST AVAILABLE UNTIL 8.40AM

8.40 - 10.15 AM ACTIVITIES (BRAMBLES
MAY JOIN PE AND MUSIC ETC WHEN
DEVELOPMENTALLY READY)

10.15 - 10.30 AM MORNING SNACK

10.30 - 11.45 AM ACTIVITIES (BRAMBLES
MAY JOIN PE AND MUSIC ETC WHEN
DEVELOPMENTALLY READY)

11.45PM - 1PM LUNCH, OUTDOOR PLAY &
AFTERNOON NAP (IF REQUIRED)

1.00 - 3.00 PM ACTIVITIES (BRAMBLES
MAY JOIN PE AND MUSIC ETC WHEN
DEVELOPMENTALLY READY)

3.00 - 6 PM AFTER SCHOOL CARE

BERRIES (AGE 3 TO 4 YEARS)

7.30 - 8 AM EARLY ARRIVERS
(ADDITIONAL CHARGES APPLY)

8.00 AM ARRIVAL AND REGISTRATION
BREAKFAST AVAILABLE UNTIL 8.40AM

8.40 - 10.15 AM ACTIVITIES AND
TEACHING (PE, MUSIC ETC)

10.15 - 10.30 AM MORNING SNACK

10.30 - 12.00 PM ACTIVITIES AND
TEACHING (PE, MUSIC ETC)

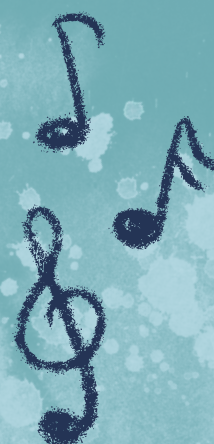
12.00 - 1PM LUNCH, OUTDOOR PLAY

1.00 - 3.00 PM ACTIVITIES AND
TEACHING (PE, MUSIC ETC)

3.00 - 6 PM AFTER SCHOOL CARE



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RECEPTION

**7.30-8.30 AM OPTIONAL BREAKFAST
CLUB / BEFORE SCHOOL CARE**

8.30 AM SCHOOL OPENS

8.40 AM REGISTRATION

8.40-10.15 AM LESSONS

10.15-10.30 AM MORNING SNACK

10.30-12.00 PM LESSONS

12.00-12.40 PM LUNCH

12.40-1.20 PM BREAK

1.20-3.00 PM LESSONS

3.00-3.30 PM OPTIONAL ACTIVITIES

**3.00 - 6 PM OPTIONAL AFTER SCHOOL
CARE**

Children spend the school day primarily with their key person, unless they have a lesson with a specialist teacher. Specialist lessons are 35 minutes in duration. A member of the Early Years team accompanies the children to the specialist lessons.

Equipment

Each pupil should bring a school backpack each day packed with a change of clothes, nappies/pull ups (if necessary). They should also bring in a filled, reusable water bottle each day. We ask that water only is provided in these bottles, and that the container is clearly labelled with your child's name.

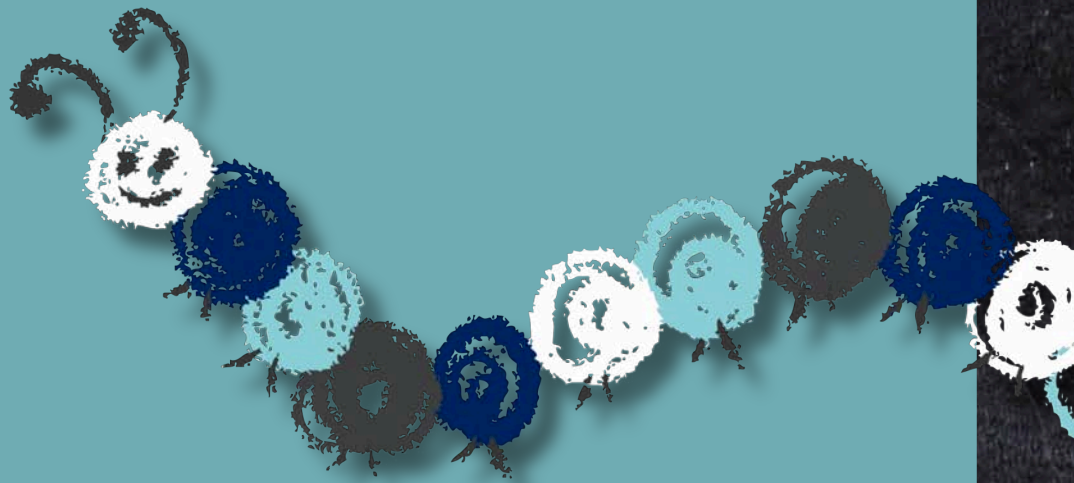
All parents are provided with a timetable for their child. This will highlight the days PE kit should be worn to school. For details of clothing requirements for PE, please refer to the uniform section.



Arrival at School

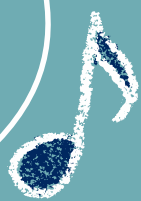
The school day begins with arrival and registration. Brambles and Berries pupils can be brought into Nursery and settled by a parent/carer. If families prefer, children may be dropped at the external playground gate. Children in Reception should say goodbye to their families at the gate and be handed over to a member of the team.

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Nap Time

Some of our younger children will still require an afternoon nap. Information about your child's usual routine will be sought and followed if at all possible. A dedicated area of the Brambles room will be allocated for sleeping and children will be well-supervised as they nap. Please provide your own blanket for nap time and your child's comforter, if needed. These will be stored in school for the week and sent home for washing at the end of the last session the child attends in the week.



Food and Drink

Breakfast for Brambles and Berries is available from arrival until 8.40 am, consisting of cereal and milk.

The pupils are also provided with milk and a healthy snack, for example, a range of fresh and dried fruits, or vegetables mid-morning. A two-course school lunch is provided for all children. Older Nursery and Reception pupils take their lunch, with a member of the EYFS team in the school hall. Our youngest children, Brambles, are given lunch in the Nursery and are supervised by an EYFS team member and a member of the lunchtime supervision team. All food is cooked and prepared on site in our own kitchens.

Children are encouraged to take three kinds of food on their plate i.e. meat or protein, vegetables or salad and carbohydrate. A vegetarian alternative is offered. If children have a food allergy, this should be indicated through the online joining proformas. All medical needs and other dietary requirements must be supported by a letter from a doctor. The school can accommodate most dietary needs and encourages parents to discuss these with us. A no nut policy is operated. Our staff, of course, encourage the children to use a knife and fork correctly, in an age-appropriate manner, and continually promote good table manners. Weekly menus are available on the school website, are shared in the school newsletters and are displayed on the notice board.

Going Home

All children are collected from the same gate to the Early Years from where they were dropped off.



Late Collection

The school reserves the right to charge fees for late collection following the end of any session.



After School Care

After School Care sessions are available for all pupils. They are run by qualified staff who offer a range of fun activities including art, music, drama, sports, group games and outdoor play.

Sessions starts at 3.00 pm and are held in the same EYFS area where the children have spent their day. No child is allowed to leave until signed out by the staff team once the designated person collecting them has arrived at the gate. Children must be collected by someone over the age of 16. After School Care closes at 6 pm. A light snack is served at around 5 pm.



After School Activities

From 3 - 3.30PM pupils can participate in a wide range of After School Activities. Our programme is aimed at fostering confidence, independence, and breadth of interest, both as individuals as well as within the framework of a team. Information on the provision of activities for Autumn term is sent out in the first week of school in September. For the Spring and Summer term, details are shared in the final weeks of the preceding term.

Our Foundation Stage Curriculum

As an independent School holding exemption from the statutory Framework for the Early Years Foundation Stage for Nursery (Berries) and Reception, we offer a broader, more balanced, and creative curriculum for our pupils. Our two-year-old pupils follow all the regulatory guidance set out in the EYFS Framework, as this is a requirement at this age. They do however benefit from a bespoke curriculum provided by our early years team and a range of specialist teachers.

We believe that every pupil is unique. Through positive relationships and an enabling environment, we teach the children to value learning, be resilient, capable, and motivated individuals. Through self-initiated play, exploration, investigation, and adult-led learning, we carefully lay lasting foundations in both the Prime and Specific Areas of the Early Years Curriculum.



All pupils are given equal access and opportunities to develop their knowledge, skills and understanding in:

The Prime Areas

Communication and Language

Physical Development

Personal, Social and Emotional Development

The Specific Areas

Literacy

Mathematics

Understanding the World

Expressive Arts and Design



The Prime Areas are crucial in igniting a child's curiosity and enthusiasm for learning and for building their capacity to learn, form relationships and thrive. The four Specific Areas enable the Prime Areas to be strengthened and applied.

Throughout the Early Years, we introduce six different thematic units, which are drawn from following the children's interests and current fascinations. Alongside this, we make use of current and seasonal events which enable the pupils to develop their knowledge, skills and understanding in a variety of ways.

The Characteristics of Effective Learning comprise of:

playing and exploring

active learning

creating and thinking critically

These characteristics are continually nurtured, with an understanding that each child learns in different ways.

Children develop their communication and language through classroom relationships and discussion, presentations, roleplay and collaborative learning. The fundamentals in Literacy are taught daily through a structured synthetic phonics programme, wide-ranging literature and a wealth of opportunities for writing. Mathematics is introduced through activities which reinforce the importance of number sense and use concrete and pictorial materials to support and develop understanding.

All full-time pupils in school have three PE sessions each week. Pupils also participate in music lessons and have regular opportunities to perform in front of others, including in the Christmas Nativity, class celebrations and end of year concert.

Further information on the Bootham School learning programmes is detailed in our curriculum overview, and termly curriculum summaries. All documents are shared directly with parents via email and other curriculum documents can be accessed on the school's website.



Learning Support

If, at any point, progress in one of the Prime or Specific areas gives cause for concern, class teachers will discuss this with parents and agree practical pathways to support and monitor the pupil. This may be through in class support, group support, or through 1:1 withdrawal with a member of the teaching and support team. The Head of Learning Support, Head of EYFS and teaching staff will guide parents, should there be a need to engage with external agencies. For example Speech and Language or Occupational Therapies. Further details on our learning support provision can be found in the SEND policy, which is available on the school's website.

Communication, Assessment and Reporting

All children are given a Learning Journey Book where weekly themes and events are noted. These will form a record of your child's time in Bootham Early Years. You are asked to record significant events from home in this book which makes a wonderful, shared resource for opening conversations about life at home and school.

The progress of pupils is carefully monitored, ensuring we provide a curriculum that is tailored to individual requirements. Assessment informs planning, teaching, and learning. It measures progress and success, as well as highlighting areas for development.

We operate an open-door policy for Nursery families (Brambles and Berries) allowing progress to be discussed in an adhoc fashion at drop off and collection and termly progress meetings will also be offered. Reception parents are invited to attend our consultation evenings in the Autumn and Spring terms, talking to their child's class teacher about progress and areas for ongoing development.

Written reports are issued at the end of the summer term as children leave EYFS to move to Year One.

Drop In

Each term we invite parents to our 'Open Classroom'. These sessions are an opportunity for the children to share their learning with their parents. Parents will have the opportunity to share their children's favourite activities, as well as seeing the classroom displays and books.

Sometimes these sessions are themed in celebration of the completion of a particular topic, other times they are a stay and play session. Children relish the time engaging with their parents on their accomplishments over the term.

The Outdoors

Children have free flow access to our secure outdoor area during the day, except in the worst weather.

Weekly Forest School sessions give all our Early Years pupils an interaction with the natural world and offers them experiences that are inimitable indoors. It, therefore, allows them to connect with their environment, as well as to understand and respect nature and the interdependence of humans, animals, plants, and lifecycles.

Wellington boots and waterproof all-in-ones are a must and allow the children to enjoy the mud and puddles on the more inclement of days, as well as of course enabling them to stay dry! The waterproof all-in-ones are part of the required uniform and are available from our school uniform supplier.

Forest School undeniably supports the growth of problem-solving skills and creativity and encourages the development of personal interests and intrigue. The local sites that we use affords space, places for exploration, experimentation, discovery, inquisitiveness, to be active and healthy, and to develop physical capabilities.



Assemblies

Assemblies are wonderful occasions, which foster the development of listening skills and collective spirit. They are themed and encompass skills such as kindness, charity, perseverance and adaptability, as well as to celebrate and respect world faiths and celebrations. Assemblies provide an excellent public setting in which to commend and celebrate pupil's academic and wider achievements. Reception pupils attend two assemblies each week and our older nursery pupils may join in when they are well settled and confident.

Tuesday

Quaker Meeting for Worship

Thursday

Celebratory assembly and achievement certificates awarded.

Reading

In Reception class, pupils will be given reading books to take home each night, once their phonic knowledge and sight vocabulary are strong enough. Please be aware that some children may have books earlier in the year than others. Parents should not be concerned in any way if this is the case, but trust and take comfort in our individualised approach. Rest assured we will be supporting and developing the foundations and want to ensure these are secure before tackling more demanding skills. All children develop at their own pace, and progress, at this stage, is not indicative of underlying cognitive ability.

Where appropriate, pupils are expected to read/practice sight words and phonic sounds daily. It is important that these key tasks are carried out when children are fresh and rested. For some, after school following a snack works best, whilst for others, first thing in a morning is more conducive.

We ask that parents comment and sign the planner/reading record each day, having heard their child read/practice sight words and phonic sounds, highlighting strengths of the session, or anything that they found more challenging. The latter can then be followed up at school, and areas of difficulty supported.

Visits and Workshops

School trips and workshops make an essential contribution to the education and personal development of pupils at Bootham School. We organise excursions and visiting speakers, which are designed to help the children enhance their learning connections and to deepen their understanding of the world. Both trips and workshops support the thematic learning. Our termly calendar lists the major visits that are due to take place during each term and further details are provided in a letter sent to parents in good time before a visit is undertaken. Part time Nursery pupils are invited to attend trips, and an additional fee will be charged.

Copies of our 'Educational Visits' policy may be viewed on our website or sent to parents on request.

Transition Meeting

All parents are invited to a 'Transition meeting', late in the summer term. This meeting gives an opportunity to meet the Nursery and Reception, teaching team, as well as to hear about the curriculum and the year group expectations.



*Simplicity, Peace,
Integrity, Community,
Equality &
Stewardship*

Pastoral Care

Throughout the Early Years, as in the whole school, there is a strong emphasis on pupils' pastoral care and their general welfare. Class teachers and teaching assistants foster an all-important partnership between home and School, ensuring they build a personal relationship with each pupil. In addition, staff draw on the advice of the Learning Support department, School Nurses, as well as members of the Senior Leadership Team.

Child Protection

The Designated Safeguarding Lead for the School is Helen Todd. Louise Leaf, Head of EYFS, is a Deputy Designated Safeguarding Lead, with responsibility for the EYFS. She works in partnership with the wider safeguarding team. They ensure all children are safe and well cared for at school and at home. Any concerns about the wellbeing of any pupil at the school, should be sign-posted to these members of staff. That said, all adults have a responsibility to ensure all pupils with whom they have contact are safe and well cared for.

Equal Opportunities Policy

We welcome children from a diverse range of backgrounds. We pride ourselves on being an inclusive community where there is equality of opportunity, and everyone is valued for being themselves. Copies of the School's 'Equal Opportunities' policy may be sent to parents on request.

Behaviour

Naturally, the youngest children are encouraged to behave towards each other with kindness and consideration. We expect them to be respectful, honest, helpful, and polite, and to work conscientiously and to listen to others, as well as to value differences and diversity. We explain to pupils why some forms of behaviour are unacceptable and hurtful to others. We rarely need to impose sanctions.



Parents are informed verbally when any sanction or reproof is needed, and in cases of repeated instances of hurtful or inappropriate behaviour, they will be invited into the school to discuss the situation and to agree a collaborative means of moving forward.

Copies of the School's 'Behaviour' policy may be viewed on our school website or sent to parents on request.

Attendance



Over the course of the academic year, it is our desire that children make the best progress possible. To achieve this and to make the most of all the experiences on offer, we expect every child to be present for their designated sessions. Whilst the pupils in Nursery are not of statutory school age, we do ask that absences are in the case of illness, medical and dental appointments, religious observances and family bereavements only. We actively encourage holidays to be taken outside the school terms.

Absence requests for all must be made directly to the Head, with a good notice period of at least 10 days.

Copies of the School's 'Admissions and Attendance' and 'Children Missing in Education' policies may be viewed on our website or sent to parents on request.

Uniform

Uniform is available from our provider, *schoolblazer*. Please see the Joining Pack for information about the uniform and how to order.

At the end of each term there is a sale of nearly new uniform organised by the PTA. Items that are required prior to these sales can usually be found by contacting the school office.



All school uniform must be named with embroidered or stick/iron on labels. Please be sure to remove a previous owner's name.

Personal Belongings

Pupils do not need to bring any possessions from home as equipment is provided by the school. Jewellery and watches should not be worn in school, as we cannot take responsibility for lost items.

Parent Portal

As part of our commitment to become an environmentally sustainable school, most of the school's communication is through electronic means. This allows us to communicate with parents in the most efficient way. Letters and School Newsletters are emailed, and any end of year reports are released through the parent portal.

On joining the school, you will be given a password to access the parent portal.

Contact

Should parents need to contact the school, both for routine queries and in an emergency, the number to be used is **01904 655021**. The automated service will allow parents to be directed to the School Office, and the School Secretary will ensure the call is forwarded to the relevant member of staff.



*Our main objective is to ensure your
child's years with us are happy,
stimulating and successful ones.*



Telephone Numbers

It is very important that the school has each parent or guardian's work, home and mobile telephone numbers and email address. Each time a change is made to any of them, we ask they are updated with the school office. It is vital that we have the correct numbers and contact details in case of emergency and so that we can communicate with you effectively. Occasionally, SMS text messages are sent to speed up the process of communicating important information and reminders. Another family member or carer's number should be included in case of an emergency.

Website

Please familiarise yourself with the school website which can be found at www.boothamschool.com; where useful information can be found including the latest news, school announcements and curriculum details. There is a specific sign in area containing more in-depth information for current pupils and parents.

Many policies appear on our school website. If you are having difficulties accessing a particular policy, please contact the School Office.

Storage of Records

We store all our pupil records securely. Parents may arrange to see their child's records in accordance with School policy. The school is registered under the Data Protection Act and complies with its provisions.

Complaints

We hope that parents will feel pleased with the care and education provided during their child's time with us, and that any difficulties can be sensitively and efficiently handled. However, should parents feel unhappy and wish to make a complaint, the school's 'Complaints Policy and Procedure' is available to view on our website, or may be sent on request.

Because we are an independent school, the Independent Schools Inspectorate (ISI) is responsible for inspecting our Early Years Foundation Stage. However, in the event of any complaint to the school, from which you may be dissatisfied with the outcome, you are entitled to contact ISI and Ofsted directly.

ISI can be contacted regarding complaints on complaints@isi.net or by telephoning 0207 6000 100.

The leaflet: 'Complaints to Ofsted about Schools: Guidance for Parents', reference 080113 may be downloaded from www.ofsted.gov.uk. This indicates the procedures for making a complaint.

A complaint may also be made directly to the DfE, using the following weblink: https://form.education.gov.uk/service/Contact_the_Department_for_Education



Class Rep

Each class usually has one parent rep. These parents usually organise various social functions such as coffee mornings, play dates and so on and are often a reliable source to check on dates and events.

PTA-BSAJ

The BSAJ is extremely active, organising many functions each year and supporting the school in several ways. There is an annual Summer Fair and a Christmas Fair run by the BSAJ. Other events held include termly discos and uniform sales.

Medical Matters

Full details are laid out in the 'First Aid' policy, available on the school's website. It should be noted that all staff working with children in the EYFS are full paediatric first aid trained. Rest assured, if a pupil suffers a minor injury, it will be reported at collection at the end of the school day. A note will also be sent home. Should injuries be more serious, or for a bump to the head, parents will be contacted directly by a member of staff. All accidents and injuries are also logged in our accident records.

Administration of Medicines

All medications are administered by a member of staff who has had training in the 'Administration of Medicines'.

Parents are asked to hand over any medications that their child may need during the day to a member of the EYFS team at drop off. They will provide a 'request for school to administer medication' form for completion.

Medication will only be administered with written consent and full instructions. Medication will be stored in locked cabinets or, in the case of medication that needs to be refrigerated, the staff only area of school.

Medication will be returned at the close of the school day to parents.

Illness

Parents are asked not to bring children who are unwell into school. If parents are anxious about their child's health, the pupil should be taken to their family General Practitioner (GP).

If your child is not attending school a message by telephone or email can be made to the school office before the start of the day.

If your child is diagnosed with an infectious disease, we must be informed immediately.

If your child suffers from a raised temperature, please do not return them to school until they have registered a normal temperature for 24 hours.

If your child is prescribed antibiotics, they should be kept away from school for the first 48 hours of the course or until clinically fit for school.

If your child has suffered with diarrhoea or vomiting, they should not return to school until they have been symptom free for 48 hours

Sunscreen

The Early Years children spend a significant part of the school day outdoors. In the warmer months we ask that you apply sunscreen to your child before morning drop off. We understand that it is necessary for the children to generally have a second application of sunscreen within the day, and to be applied effectively, this needs to be done by an adult. Permission will be sought, and staff notified when this has been granted. We ask that you provide a named bottle of sunscreen for this purpose, and that your child has a named regulation navy sun hat, available from the school office, in School throughout the summer months.

Children with Long Term Medical Needs or Disabilities

If a child has long-term medical needs or a disability, we will invite parents to a meeting with the Head of EYFS and class teacher, to discuss thoroughly the care and/or support that will be required, implemented and regularly reviewed. A medical plan will be made and shared with staff who will encounter your child. Any specific training that is needed to assist your child will be undertaken before they start with us in school.

Maintaining a Safe Environment



The safety of our pupils is our highest priority, and because they are so young, we need to be particularly vigilant. We will therefore:

1) Only allow a pupil to go home with parents, unless we have received advance permission (preferably in writing) that they may be collected by another adult.

2) Never allow a child to leave the premises unsupervised. There is always at least one adult in charge of the secure outside play area.

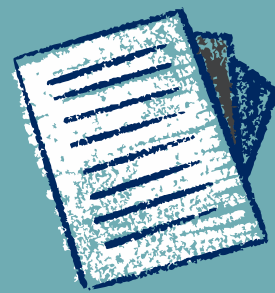
3) Ask all visitors to identify themselves and to state their business before they are given access to the premises. Visitors sign in and out and wear security badges for the duration of their visit.

4) Register all pupils at the start of the morning and afternoon sessions.

5) Ensure that the pupils are personally handed over to their parents or carers by the teachers at the end of the day.



Health and Safety



We update and review our risk assessments on our classrooms and other indoor and outdoor areas and inspect and clean all the equipment and toys used regularly by the children. Daily checks are also completed to ensure ongoing safety in the classrooms and outdoor areas.

Traffic and Parking

Parents are asked to park in a space in the car park, or neighbouring streets, and take a short walk to enter and exit the site, for morning drop-off and afternoon collection, through the main blue gate off the car park.

Please use the path and **do not walk down the road** to ensure your safety and to model safe behaviour for the younger children. Once collected, please try to leave the site in a timely fashion. We understand that you may wish to wait for an older sibling. If this is the case, it is your responsibility to always supervise your child and be mindful of moving staff traffic on the site.

Our aim is to ensure the safety of our pupils as well as showing consideration for the neighbours and other road users.



Let's walk cheerfully together!



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